



Homeowner Association Services, Inc.

3513 E. Russell Road
 Las Vegas, Nevada 89120
 (702) 312-9150 • Fax (702) 312-9156
 www.hoaservices.com

STATEMENT OF CHARGES (EXHIBIT A)

DATE 5/19/2011
 Our Order No.: H- _____

OWNER: _____
 ADDRESS: _____

CHARGES

INTENT TO LIEN FEE	_____	\$ 75.00	\$ -
NOTICE OF DELINQUENT LIEN	_____	\$ 275.00	\$ -
INTENT TO NOTICE OF DEFAULT	_____	\$ 75.00	\$ -
NOTICE OF DEFAULT	_____	\$ 400.00	\$ -
INTENT TO NOTICE OF SALE	_____	\$ 75.00	\$ -
NOTICE OF SALE THROUGH REDEMPTION	_____	\$ 225.00	\$ -
INTENT TO CONDUCT FORECLOSURE SALE	_____	\$ 25.00	\$ -
CONDUCT FORECLOSURE SALE	_____	\$ 100.00	\$ -
POSTPONEMENTS OF FORECLOSURE SALE (3 TIME	_____	\$ 50.00	\$ -
FORECLOSURE FEE	_____	\$ 150.00	\$ -
PREPARE AND RECORD TRANSFER DEED	_____	\$ 100.00	\$ -
PAYMENT PLAN AGREEMENT SET UP FEE	_____	\$ 30.00	\$ -
PAYMENT PLAN BREACH LETTER	_____	\$ 25.00	\$ -
PREPARE RELEASE OF LIEN	_____	\$ 30.00	\$ -
PREPARE NOTICE OF RESCISSION	_____	\$ 30.00	\$ -
BANKRUPTCY PACKAGE PREP AND MONITORING	_____	\$ 100.00	\$ -
POSTING NOTICE OF SALE	_____	\$ 95.00	\$ -
MAILING FEES	_____ Pieces	\$ 2.00	\$ -
NSF FEES	_____ @	\$ 20.00	\$ -
ESCROW PAYOFF DEMAND FEE	_____	\$ 100.00	\$ -
SUB TOTAL FEES	CAPPED AT \$1950.00 PER LCB FILE NO. R199-09		\$ -

COSTS

POSTAGE			
RECORD NOTICE OF CLAIM OF LIEN	_____ @	\$ 16.00	\$ -
RECORD NOTICE OF DEFAULT	_____ @	\$ 16.00	\$ -
RECORD NOTICE OF SALE	_____ @	\$ 16.00	\$ -
RECORD TRANSFER DEED	_____ @	\$ 16.00	\$ -
RECORD RELEASE OF CLAIM OF LIEN	_____ @	\$ 15.00	\$ -
RECORD NOTICE OF RESCISSION	_____ @	\$ 15.00	\$ -
TRUSTEES SALE GUARENTEE REPORT (Title Work)		\$ 290.00	\$ -
ADDITIONAL RECORDING FEES	_____		\$ -
RECORD RESCISSION OF NOTICE OF SALE		\$ 15.00	\$ -
PUBLICATION OF NOTICE OF SALE			\$ -
ATTORNEY/LEGAL FEES			\$ -
TOTAL CHARGES			\$ -
LESS:			< _____ >
TOTAL DUE	HOMEOWNER ASSOCIATION SERVICES, INC.		

**DESIGNATED AGENT FOR COLLECTIONS
FOR**

RESOLUTION OF THE BOARD OF DIRECTORS

WHEREAS the Board of Directors of the Association is charged with the responsibility of the collecting of assessments for common expenses from homeowners; and

WHEREAS from time to time homeowners become delinquent in their payments of these assessments and fail to respond to the demands from the Board to bring their accounts current; and

WHEREAS the Board deems it to be in the best interest of the Association to adopt a uniform and systematic procedure for dealing with delinquent accounts in a timely manner, further believes it to be in the best interest of the Association to refer these accounts promptly for collection so as to minimize the Association's loss of assessment revenue; and

WHEREAS the Board has retained **Homeowners Association Services, Inc.** for their experience in representing homeowner associations in collections; and

WHEREAS the Board has directed **Homeowners Association Services, Inc.** to represent the **Association** as Designated Agent on the terms outlined in this resolution:

1.0 Designation of Agent: The Board of Directors may designate an agent or agents to collect assessment payments and administer this Assessments Collection Policy. Such designated agent may be an officer of the Association, manager, and bookkeeper, banking institution, collection agency, law firm or other appropriate agent. Such designated agent shall have the authority to prepare, sign and execute all documents relating to collection of assessments, fines, and fees, including but not limited to Notice of Delinquent Assessment Lien, Notice of Default, Release of Claim of Lien, Notice of Rescission of Notice of Default, Notice of Sale, and Notice of Rescission of Notice of Sale, and any and all bankruptcy documents, and documents required by the court should suit be deemed necessary in their opinion.

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of the Association adopts the above policy and practice effective immediately, including the fee schedule of charges (exhibit A) for the appropriate actions of the agency. The Board of Directors authorizes HOA Services to charge the amounts set forth in the attached fee schedule in its collection efforts and agrees that the fees and costs are reasonable and assessable to the fullest extent allowable by law.

This resolution of the Board of Directors has been duly adopted at the _____,
Board of Directors meeting.

By: X _____,
_____, President